



Buckland & Chipping Parish Council

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MEETING No 335 of BUCKLAND & CHIPPING PARISH COUNCIL
Ordinary Parish Council Meeting
Monday 3rd March 2025, 7.30pm in The Manor House, Buntingford

Present: Cllrs Robert Arkle(Chair), Penny Baxter-Newman(Vice), Jeff Kenyon

Attending: Caroline Scott (Clerk), DCllr David Woollcombe, 2 parishioners

Minutes

Meeting opened 19:30

335.1 Apologies for absence

To receive and accept apologies for absence.

Cllr H Dauris

335.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda **None**
2. To receive and consider members' written requests for dispensations for declarable interests (if any), **None**
3. To grant any requests for dispensation as appropriate, **None**

335.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council [Meeting 334, 6th January 2025](#) as an accurate record of proceedings. **Resolved** Proposed Cllr J Kenyon, Seconded Cllr P Newman-Baxter

335.4 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. [Crime Report 2025](#) - noted
2. [Brookside Streetlamp report](#)
3. [Crime Report Feb 2025](#)
4. DCllr Woollcombe reported about the reorganisation of the council, there is the likelihood of 3 unitary councils, District Plan 282 sites have been put forward from landowners, Transport is going to be needed to be reviewed.
The District Council is planning a new parking policy throughout East Herts, but this is unlikely to effect Buckland or Chipping. Looking at allowing solar panels on conservation areas.

335.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern related to agenda items.
None

Signed.....

335.6 Finance

1. To authorise [payments made in accordance with the budget](#) – all payments were **resolved**
Proposed Cllr R Arkle, seconded Cllr J Kenyon
2. To note receipt of income – none received
3. To receive [summary report of receipts and payments](#) against budget - **noted**
4. To receive [bank reconciliation](#) – received and signed
5. To consider price quotations, charges and grant requests – Grass Cutting by CT Gardens was agreed for another year – **resolved** proposed Cllr P Baxter-Newman, seconded Cllr J Kenyon

335.7 Planning

To receive a planning report on applications and decisions

335.8 Policies & Procedures

1. [Calendar of Meetings](#) - to adopt
 2. [Equality and Diversity Policy](#) - to adopt
 3. [Subject Access Request](#) – review
 4. [Effectiveness of Internal Control Review](#) – to adopt
 5. [Audit Plan](#) - to adopt
- All policies **resolved** proposed Cllr J Kenyon, seconded Cllr R Arkle

335.9 Reports from Working Parties and Committees

1. March/April Newsletter:
 1. to discuss content
 2. to agree an editor – Cllr P Baxter-Newman and Clerk
 3. to agree delivery date – 5th April
2. VE-Day celebrations – Burgers, beacon, music, gazebo, 8th May 19:30 start, light beacon 21:30, games.
3. CCT June Event for St Andrew’s Church, Buckland – Reverend of the parish is organising an event
4. [Government Letter to Hertfordshire; proposals for re-organisation](#)
5. [Salt bin placement](#) – **resolved** to keep the bin and repurpose as storage of event equipment, proposed Cllr R Arkle, seconded Cllr J Kenyon

335.10 To note items for future agendas: And to receive any other items for future consideration
The footpath between Chipping and Buckland
Summer Event.

335.11 Date of next Parish Council Meeting: 7.30 pm, Monday 12th May 2025, St Andrew’s Church, Buckland.
Closed 20:54